

Community Media Center
Board of Directors Meeting Minutes

Tuesday, September 6, 2005

Meeting called to order at 6:00 pm, by Mark Smith, Board President.

Roll Call/Introductions

Beery, Beyer, Chapla, Gladden, Goodwin, Jarlsberg, Koning, Murphy, Schmit, Smith, Wall, Wickersham, Williams.

Absent – Castro.

Ex-Officio present – Koeze, City of Grand Rapids; Peterson, CMC Acting Executive Director.

Ex-Officio absent – Comcast and GRPL representatives.

Staff present – Linda Gellasch, CMC Financial Coordinator, Lillie Oliver, CMC Office Manager.

MOTION 9/6/05-1 Approval to Amend September 6, 2005 Agenda.

Jarlsberg Moved for approval, to amend addition under New Business replacement for Rick Nicholson. Chapla **Seconded, Motion Carried.**

MOTION 9/6/05-2 Approval of August 2, 2005 Minutes

Jarlsberg **Moved** for approval as written, Chapla **Seconded, Motion Approved.**

Acting Executive Director Report/Peterson

(See written report September 6, 2005).

Addendum

Peterson reported Rodney Minch, GrandNet IT director and wife may be having their first baby probably as I speak, after the birth Rodney will be taking a couple of weeks off.

Financial Report – Audit/ Gellasch

Knee deep in audit, third week going well, really thorough.

Draft version of audit ready next week, audit to City by September 30th deadline, presentation to the Board at October meeting.

Motion 9/6/05-3 Proposed Resolution in Response to Pending Federal Legislation

Goodwin **Moved** for Board approval to draft document resolution with amendments to be made later in response to pending federal legislation, Koning **Seconded, Unanimously Approved.**

Motion 9/6/05-4

Goodwin **Moved** for Board approval to forward a copy of letter to the City Commission with a recommendation to take appropriate action in opposition to these bills, Wickersham **Seconded, Motion Carried.**

Motion 9/6/05-5

Beery **Moved** for approval to inform Senator's and Representative of action taken, Goodwin **Seconded, Motion Carried.**

Slate of Officers

Standing Committee Assignments and Reports:

Operation Oversight Committee/Schmit Executive Director Job Description, Proposed budget for search and timeline

Announcement of Executive Director Position and description, budget for search and timeline reviewed by board followed with discussion.

Motion 9/6/05-6

Chapla **Moved** for Board approval to go forward with job description, Schmit **Seconded, Motion Carried.**

Motion 9/6/05-7 Budget for search and timeline

Total budget \$6,000 for search, \$3,000 set aside for advertising.

Murphy **Moved** for budget approval with recommendation to be done **under budget** and **ahead of timeline**. Schmit **Seconded, Motion Carried**.

Community Relations/Wickering

Wickering reported committee still needs to meet with Chuck Peterson and Oscar Bittinger. Koning reported a need to get list of upcoming community events to send out cards and to have board members sign up events they plan on attending to take cards along.

Planning and development

Working on Retreat Agenda, report next month.

Wealthy Theatre

See Executive Director written report September 6, 2005

New Business

Mark Smith reported Board Beverly Wall was recognized by the Michigan Business Review as one of the most influential women in Michigan. **Public Comment**

Board Appointment

New Board member to replace Rick Nicholson.

Rick Chapla **nominates** Clay Cameron, Ginger Koning **Seconded**.

Larry Beery **nominates** Rick Williams, Jane Jarlsberg **Seconded**.

Ballot vote: 2 abstained. Rick Williams 6, Clay Cameron 5.

Public Comment

None.

Meeting Adjourned 7:40 pm

Team Members Reference:

Planning and Development: Larry Beery, Kim Beyers.

Community Relations: Jessica Gladden, Deb Wickering, Jane Jarlsberg, Rick Chapla.

Operation/Oversight: John Schmit, Mark Smith, Beverly Wall.

President _____

Recording Secretary _____

Meeting Minutes taken and prepared by Lillie Oliver, Office Manager.